LUNCH AT THE LIBRARY/SUMMER @ YOUR LIBRARY

EXPLORE, LEARN, READ, CONNECT

2021 PARTICIPATION SURVEY QUESTIONS

This survey relates to all of your library 2021 summer meal activities and summer reading, learning and exploration programs. Part 1 focuses on library meal programming for 2021, and Part 2 focuses on your library’s summer exploration/reading/learning programs for 2021.

Please answer the following questions for the library jurisdiction as a whole, considering all of the activities of all of your library outlets.

\*Required questions

# Identifying information

\*Name:

\*Job title:

\*Email address:

\*Library jurisdiction name:

\*Total number of service points in your library jurisdiction (including main and branch libraries and bookmobiles):

# Library Meal Programming Summer 2021

## Section 1: Meals at Library Sites

Please answer the following questions for the library jurisdiction as a whole.

\*1. Were breakfasts, lunches, suppers, or snacks distributed at your libraries? Include grab and go and/or sit down meals.

\_\_Yes

\_\_No *If no, survey skips to question 6*

\*2. Did participants eat onsite at your library? i.e. a “typical” sit-down Lunch at the Library program, answer “yes” if any branches hosted sit-down meals

\_\_Yes

\_\_No

\*3. How many of your library locations distributed grab-and-go or sit-down meals? Include main library, branches, and/or bookmobiles.

\*4. Total number of grab-and-go or sit-down meals (breakfast, lunch, supper, snacks) distributed over the course of your Summer 2021 meal program for all library locations:

\*5. For each library location that served meals (either grab-and-go or sit-down) please tell us:

* Library site name:
* Name of meal sponsor(s):
* Total number of meals (breakfast, lunch, supper, snacks) distributed over the course of your Summer 2021 meal program:
* Total number of days on which meals (breakfast, lunch, supper, snacks) were distributed:
* Start date of meal distribution:
* End date of meal distribution:

\*6. Did your library locations distribute any other form of nutrition or health-related items that were not Summer Food Service breakfast, lunch, supper, and/or snacks? For example, food bank produce boxes, bags of household staples, etc.

\_\_Yes

\_\_No *If no, survey skips to Section 2*

7. If yes, please tell us:

* Partner organization(s) that provided items:
* Describe the items distributed:
* Total number of items distributed:

## Section 2: Programs at the library meal sites

The following questions relate to activities/programs offered at the library meal site(s).

Please count each instance a program was offered (e.g. If you did the same program each day for 20 days, please count as 20 programs).

\*8. Did you provide enrichment activities connected to a meal program at your libraries?

\_\_Yes

\_\_No *If no, survey skips to Section 3*

\*9. How many of your library meal sites provided in-person on-site enrichment activities? \_\_\_\_\_

* Library name(s) where you offered programming at library meal sites:
* Total number of take-home activities/kits distributed at your library summer meal sites:
* Total number of on-site, in-person enrichment programs provided at your library summer meal sites:
* (If you can) Estimated total number of attendees at library meal site on-site, in-person enrichment programs over the course of your library summer program(s):

\*Did you give away books at your library meal sites?

Yes \_\_\_

No \_\_\_\_

* Number of books given away at your library meal sites, purchased with State Lunch at the Library summer meal grant funds (if any):
* Number of books given away, received by donation or other sources (if any):

## Section 3: Library Outreach at Community Meal Sites

The following questions refer to “Pop-up Libraries” at Community Meal Sites

\*10. Did your library visit and provide enrichment activities at (non-library) community summer meal distribution sites? Site examples: YMCAs, Parks & Recreation locations, food bank sites, etc.

\_\_Yes

\_\_No *If no, survey skips to Section 4*

\*11. Total number of community (non-library) summer meal/Grab-and-Go meal sites where your library provided enrichment programs/activities:

\*12. For each community (non-library) summer meal/Grab-and-Go meal site where your library provided enrichment programs/activities, please tell us:

* Name of site:
* City of site:
* County of site:
* Total number of days library staff visited the site:

*Survey accommodates up to 85 sites.*

\*13. When counting the number of enrichment programs provided at community meal sites, please count each instance a program was offered (e.g. If you did the same program each day for 20 days, please count as 20 programs).

* Total number of take-home activities/kits distributed:
* Total number of pop-up enrichment programs provided:
* (If you can) Estimated total number of attendees at pop-up enrichment programs:
* Number of books given away, purchased with Lunch at the Library grant funds (if any):
* Number of books given away received by donation or other sources:

\*14. Please share one story or observation about providing take-home activities, book giveaways, or pop-up programming at a community meal site.

15. (If you can) Please ask your community summer meal site(s) to provide feedback about how the library enhanced their summer meal site.

\*16. Did you help your community meal site(s) with outreach to the community and promotion of the summer meal service?

\_\_Yes

\_\_No *If no, survey skips to Section 4*

17. If yes, please describe:

## Section 4: Library enrichment programs offered at the library meal locations and/or at community meal sites

\*18. Please identify the primary types of enrichment offered at the library meal locations and/or at community meal sites. Mark all that apply.

* Art-making / crafts
* Book give-aways
* Connecting community members to library Summer reading and learning programs and materials (virtual and in person)
* Cooking / nutrition education
* Early childhood literacy / family literacy (e.g. storytime)
* Environment / sustainability
* Film / photography
* Mental health and fitness. Mindfulness, anxiety management activities, etc.
* Music / theater / dance (please switch order with Mental health on SurveyMonkey)
* Physical health and fitness: sports / physical activities / games
* S.T.E.M. Science / technology / engineering / math
* Video gaming / VR
* Writing / story-telling
* Youth development activities (e.g. job skills, social emotional learning, resume building, etc.)
* Not applicable – we offered no enrichment programs at the library or at community meal sites
* Other (please specify):

19. If you provided take-home kits/take-home activities/grab-and-go activities, please share information about those that worked well.

## Section 5: Teen Volunteers, Interns, and Summer Staff at Library Meal Locations and Community Meal Sites

Please report people and hours for the entirety of your 2021 summer meals program for all sites. Note the difference between teen volunteers and teen interns/summer staff. Volunteers are not paid, while interns/summer staff receive some sort of compensation. Use your library’s definition of “teens.” If your library has nothing to report, please enter “0.”

\*20. Did you use teen volunteers to help with a summer meal program (either at the library or out at a community meal site)? Do not include interns who received stipends or paid teen summer staff.

\_\_Yes

\_\_No

\*21. Please yes, please report the following. Enter “0” if you have nothing to report.

* Number of teen volunteers:
* Number of hours teens volunteered:
* What tasks did the teens perform?

\*22. Did you use teen interns or teen summer staff in your summer meals programming? Interns or summer staff received a stipend, hourly pay, or other compensation for their work.

\_\_Yes

\_\_No

\*23. Please yes, please report the following. Enter “0” if you have nothing to report.

* Number of teen interns or summer staff:
* Number of hours teens worked:
* What tasks did the interns or summer staff perform? Section 6: Partnerships

The following questions relate to your summer meal programming partnerships at the Library or out at a non-library community meal site. E.g. health departments, food banks, Master Gardener programs, Head Start, State Parks, public utilities, etc.

\*24. Was your library involved in either library-based or community-site (non-library) summer meal programming partnerships?

\_\_ Yes

\_\_ No *If no, survey skips to Section 7*

\*25. If yes, please provide the following information:

* How many organizations did you partner with as part of your summer meal program?
* Please list all of your partners. (Please make this required on the SM form (at least one field filled in)
* Please tell us up to 3 partnership success stories you had as part of your Lunch at the Library summer meal program, and describe the partner’s (or partners’) role(s).

## Section 6: General Summer Meal Program Feedback

Please answer the following questions for the library jurisdiction as a whole, considering all of the activities of all of your library locations.

\*26. Were you able to provide food for the adults at your Lunch at the Library summer meal program?

\_\_ Yes

\_\_ No

27. If yes, please tell us how you accomplished providing food for adults and any feedback on this part of your program.

\*28. The Lunch at the Library program is an important service to offer in my community.

Strongly disagree

Disagree

Neither agree nor disagree

Agree

Strongly agree

If yes, how? Or if no, why not?

29. Please tell us up to three best stories you would like to share about your Lunch at the Library program either at your library or while providing take-home activities/pop-up programming at a community meal site.

## Documenting/Photographing Your Summer Programs

Photos of library summer program activities help the Lunch at the Library project highlight and promote the work that California libraries are doing to provide nutrition as well as promote learning, reading, exploration and community building over the summer months.

30. Would you be willing to share 2-3 of your best summer photos with Lunch at the Library project?

\_\_ Yes

\_\_ No

If yes, please send photos of your Lunch at the Library/summer meal programs to [latl@plpinfo.org](mailto:latl@plpinfo.org). Please state that we have permission to use the photos, and how you would like the photos to be credited.

31. Is there anything else you would like to tell us?

# 2021 Summer @ Your Library: Explore, Learn, Read, Connect

These questions relate to all of your summer reading, learning, and exploration programs. Please help us avoid duplication! Do not report activities from summer meal programming in this section.

\*The information we are submitting in this section does not include Lunch at the Library statistics.

True

False

Note: If you discover you need to adjust entries in this participation survey, you can re-enter the survey after you finish to make adjustments. You will need to use the same computer and browser.

1. \*Which summer reading theme/provider did you use?

* iREAD/CLA: Reading Colors Your World
* CSLP: Tails and Tales
* In-house theme
* Other, please tell us:

2. \*Did your library use an online reading platform to manage your summer program this year?

Yes

No

3. If yes, which online tool did you use?

* Beanstack
* BookPoints
* READsquared
* Wandoo Reader
* Other, please tell us:

## Section 1: Participation

Please use your library's definition of “participation” in determining your responses. Examples include attendance, attendees, sign-ups, registrants, etc. Please use your library’s definition of age groups.

\*4. Number of Early Learners

\*5. Number of Children

\*6. Number of Young Adults/Teens

\*7. Number of Adults

## Section 2: Online (Virtual) Programs and Activities

Please report programs and activities your library hosted, sponsored, or co-sponsored during your 2021 summer program. Include all ages. Do not include Summer Meals programs and activities in this section Enter “0” if you have nothing to report in a category.

\*8. Did you offer online (virtual) programming this summer?

Yes\_\_\_

No\_\_\_ *If no, survey skips to Section 3.*

Live, virtual programs are planned events that introduce attendees to any of a broad range of library services or which directly provide information to participants. Programs may cover the use of the library, library services, cultural, recreational, or educational information, often are designed to meet a specific social need.

Attendees at live, virtual programs: count each participant device connected to a virtual program as a single attendee. For programs hosted on Facebook Live, YouTube Live, or similar platforms, count peak concurrent viewers. For those hosted on videoconferencing platforms, count the maximum number of non-staff participants during the session.

Recordings of program content: Videos of programs made available later for viewing; views occur after the event occurred. Include on-demand views of recordings of live programs aired previously, as well as any program content recorded beforehand and shared later for viewing.

Total number of views of recorded program content: For program presentations made available via Facebook, count unique 1-minut views of each video. For those made available via other platforms, count unique views of each video.

### Programming for early learners, children, and families:

\*9. Number of live, virtual programs offered

\*10. Number of attendees at live, virtual programs

\*11. Number of recordings of program content

\*12. Total number of views of recorded program content

### Programming for young adults:

\*13. Number of live, virtual programs offered

\*14. Number of attendees at live, virtual programs

\*15. Number of recordings of program content

\*16. Total number of views of recorded program content

### Programming for adults

\*17. Number of live, virtual programs offered

\*18. Number of attendees at live, virtual programs

\*19. Number of recordings of program content

\*20. Total number of views of recorded program content

21. What online platform(s) did you use to broadcast your virtual programs

* Facebook
* YouTube
* Instagram
* Zoom
* Google Meet
* WebEx
* Other (please specify)

## Section 3: At the Library | Programs and Activities

Please report all programs and activities (including take-home activities) that occurred at, or just outside of, the library building during the entirety of your 2021 summer program.

Do not include Summer Meal programs and activities in this section. Do not report here activities held out in the community; report those numbers in Section 4.

### In-person programs and activities for early learners, children, and/or families

\*22. Number of take-home activities/kits distributed

\*23. Number of in-person programs

\*24. Total number of attendees at these in-person library programs. *Count all attendees, regardless of age*.

### In-person programs and activities for young adults

\*25. Number of take-home activities/kits distributed

\*26. Number of in-person programs

\*27. Total number of attendees at these in-person library programs. *Count all attendees, regardless of age*.

### In-person programs and activities for adults

\*28. Number of take-home activities/kits

\*29. Number of in-person programs

\*30. Total number of attendees at these in-person library programs. *Count all attendees, regardless of age*.

31. Please tell us what kind of take-home activities you distributed at your libraries

\*32. Did you give away books as part of your summer programming at the library?

Please help us avoid duplication! Do not include books given away as part of your summer meals programming.

Yes\_\_\_

No\_\_\_

If yes, how many books were given away? Please include books included in take-away activity kits.

## Section 4: Out in the Community Programs and Activities

Please report all library programs and activities (including take-home activities) that occurred out in the community during your 2021 summer program.

Please do not report here on the activities held at the library. Please report those activities in Section 3.

If your library visited community sites that were not serving (grab-and-go) meals, please report on those activities here.

Please do not include any library programs that occurred at community summer meal sites; that should be entered in the Summer Meals portion of this survey.

\*33. Did you visit community sites as part of your summer programming? *Do not include summer meals sites and programs.*

Yes­­\_\_

No\_\_ *If no, survey skips to Section 5*

\*34. How many community sites did you visit?.

35. Please list up to five of the community sites you visited.

\*36. How many in-person programs did you provide at all community sites? Enter total for all community sites.

37. (If you can) Estimate the total number of attendees at in-person programs provided at community sites:

\*38. Did you distribute take-home activities/kits at community sites?

\_\_\_Yes  
\_\_\_No

\*39. How many take home activities/kits did you distribute at all community sites. Enter total for all sites.

\*40. What kind of take-home activities you provided at the community sites?

\*41. Did you give away books as part of your summer programming out in the community? Please help us avoid duplication! Do not include books given away as part of your summer meals programming.

Yes\_\_\_

No\_\_\_

42. If yes, how many books were given away? Please include books included in take-away activity kits.

## Section 5: Teen Volunteers/Interns/Summer Staff

Help us avoid duplication! Do not include teen volunteers/interns/staff from summer meal programming.

Note that you will report volunteers separately from interns/summer staff.

\*43. Did your library use teen volunteers as part of your 2021 summer programs? *Volunteers do not receive stipends or other compensation.*

\_\_Yes

\_\_No

If yes, please report here the number of teen volunteers and hours for the entirety of your 2021 summer program.

\*44. How many teen volunteers participate this summer?

\*45. Total number of hours teens volunteered:

\*46. What tasks did they perform?

\*47. Did your library use teen interns or summer staff as part of your 2021 summer programs? *Interns or summer staff receive stipends or other compensation.*

\_\_Yes

\_\_No

How many teen interns or summer staff participated this summer?

\*48. Total number of hours teens worked:

\*49. What tasks did they perform?

## Section 6: Summer @ Your Library Project Resources

50. How, if at all, do you, your library, and/or your patrons benefit from Summer @ Your Library materials and resources? Please consider the value, if any, of monthly networking conversations, on-line training and resources, iREAD summer reading resource guides, the Beanstack tool, etc.) *Your response helps us with information for grant proposals to support summer reading in California.*

51. Did you implement anything new for summer 2021 that you plan to keep doing in the future, post-COVID, under “typical” conditions? If so, please describe.

\*52. Please tell us the three best stories you would like to share about your 2021 summer program.

\*Did you use the LSTA-funded iREAD “Reading Colors Your World” resource guide?

\_\_\_Yes

\_\_\_No

If you used the LSTA-funded iREAD “Reading Colors Your World” Resource Guide, please rate your responses to the following statements from 1 to 5, with 1 being Strongly Disagree and 5 being Strongly Agree. If you did not use the Resource Guide, please mark “N/A.”

\*53. I am satisfied that the resource is meeting library needs.

Strongly disagree

Disagree

Neither agree nor disagree

Agree

Strongly agree

I didn’t use it

\*54. Applying the resource will help improve library services to the public.

Strongly disagree

Disagree

Neither agree nor disagree

Agree

Strongly agree

I didn’t use it

55. Is there anything else you would like to tell us about the iREAD resource guide?

## Section 7: Summer @ Your Library Quality Principles

The statements below are based on California’s Summer @ Your Library quality principles and indicators developed by members of the California library community.

Please provide a candid self-assessment of your program so that we may identify areas of strength among California’s programs and areas where more training and assistance might be needed. Your responses will help us improve the support that CLA and the California State Library provide to public library summer programs. We also encourage libraries to use the indicators for self-directed reflective practice around summer programming.

You can find information on the quality principles and indicators at:

http://calchallenge.org/resources/quality

\*56. Did your library use the Summer @ Your Library quality principles and indicators tools (e.g. assessment worksheet, etc.) in your summer planning?

Yes

No

Don’t Know

How did you use the quality principles and indicators tools?

57. Our summer program provided opportunities for community members to get involved in activities that benefit the community.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

58. Staff engaged community partners to enrich program offerings and increase the visibility, credibility and reach of the library’s efforts.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

59. Staff offered elements of the summer program in locations beyond the walls of the library.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

60. If you did offer elements of the summer program in locations beyond the walls of the library, please let us know where:

61. All staff contributed to the program.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

62. Our summer program included a variety of activities that engage people who have different learning styles and interests.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

63. Activities were designed with specific learning objectives in mind.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

64. Our summer program offered learning opportunities that were fun, inspirational, and informational.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

65. Our summer program encouraged self-directed learning, discovery, and creativity.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

66. We advocated that all reading is good reading.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

67. Our summer program enabled people to set and meet individual reading and literacy goals.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

68. Our summer program connected people with a rich and diverse collection of reading materials in a variety of formats.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

69. Our summer program offered activities that extended the reading experience.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

70. Our summer program included something for all ages and all demographic groups in the community.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

71. Our summer program was responsive to the cultures, languages, abilities, and other diversities in the community

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

72. Staff made a special effort to reach people who have not previously taken part in the summer program.

Strongly agree

Agree

Neither agree nor disagree

Disagree

Disagree strongly

Don’t know

73. Please share feedback on the quality principles and indicators.

\*74. Did your library take into consideration issues of equity, diversity and inclusion as part of your their 2021 summer planning?

\_\_Yes

\_\_No

If so, please explain how:

## Documenting/Photographing Your Summer Programs

Photos of library summer program activities help the Summer @ Your Library project highlight and promote the work that California libraries are doing to promote learning, reading, exploration and community building over the summer months.

75. Would you be willing to share 2-3 of your best summer photos with the Summer at Your Library project?

\_\_ Yes

\_\_ No

If yes, please send photos of your summer learning, reading, and exploration programs to [summeratyourlibrary@cla-net.org](file:///\\cslfileserver3\UserData\meg.depriest\Summer-Meals\summeratyourlibrary@cla-net.org). Please state that we have permission to use the photos, and how you would like the photos to be credited.

Is there anything else you’d like to tell us?

Summer @ Your Library: Explore, Learn, Read, Connect is a program of the California Library Association, supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.